

# Marshall Public Schools

A Rich Tradition of Excellence

# **Board of Education Business Session**

Monday, June 29, 2020 – 7:00 p.m.

Meeting to be conducted virtually - open this link to access the live meeting

Marshall Public Schools is a partnership of school employees, parents, community members and students working together to develop life-long learners who have the knowledge, skills, abilities and habits necessary to succeed in the larger world.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

# 1. OPENING OF THE MEETING

- A. Board of Education President Bill DeSmet, will call the Business Session of the Board of Education to order.
- B. Director of Business Operations, Becky Jones, will call the roll.

  Bill DeSmet, President Shawna Gamble, Trustee
  Carrie Nicholson, Vice-President Amanda Lankerd, Trustee
  Lisa Middleton, Secretary Richard Lindsey Jr., Trustee
- Larry Williams, Treasurer C. Moment of Silence
- D. Pledge of Allegiance

**PUBLIC COMMENT** 

6.

2.	OPEN PUBLIC HEARIN	OPEN PUBLIC HEARING ON THE 2020-21 BUDGET						
	Moved by, supported by that the Board of Education hold a public hearing for the purpose of taking public comment on the adoption of the 2020-21 Budget supporting the 18 mill operating levy, the 1 mill sinking fund, the 7.05 mill debt levy for Marshall Public Schools', and the .6 mill debt levy for Albion Public Schools' as approved by the voters.							
	Roll Call Vote:	Yeas	Nays					
3.	PUBLIC COMMENT ON 2020-2021 BUDGET ITEM Individuals who wish to address the Board of Education are requested to Complete a Public Comment Request Form by 7:00 PM, if you plan to make any comments; open this link to access the form. Each person will be allowed up to three minutes to address the Board.							
4.	CLOSE PUBLIC HEARING ON THE 2020-21 BUDGET							
Moved by, supported by that the Board of Education close the public hearing for the p of taking public comment on the 2020-21 Budget.								
	Roll Call Vote:	Yeas	Nays					
5.	APPROVAL OF THE AGENDA							
	Moved by, support	rted by that the age	nda be approved.					
	Roll Call Vote:	Yeas	Nays					

Individuals who wish to address the Board of Education are requested to Complete a Public Comment Request Form by 7:00 PM, if you plan to make any comments; open link to access the form. Each person will be allowed up to three minutes to address the Board.

# 7. CONSENT AGENDA – MINUTES, EXPENDITURES, AND OTHER

- A. Approval of minutes: May 18, 2020; May 26, 2020 special session; and June 22, 2020 special session
- B. May disbursements in the amount of \$1,731,733.49
- C. District Emergency Operations Plan

# **BACKGROUND**

- A. Minutes are included in Board materials.
- B. Financials are included in Board materials.
- The District's Emergency Operations Plan (EOP) was written in 2018 through contract with Compliance One, updated in 2019, and now presented for the Board's annual approval,

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It is the recommendation of the Superintendent that the Consent Agenda be approved as presented.

Moved by,	supported by	that the Consent Agenda	be approved as presented.
Roll Call Vote:	Yea	S	Nays

# 8. **REPORT OF THE SUPERINTENDENT**

A. Special Recognition

9. **DISCUSSION** 

A. 2020-2021 School Calendar

# 10. **ACTION ITEMS – FINANCIAL – BUDGET**

- A. Approve revised 2019-20 General Fund and Food Service Fund Budgets
- B. Approve the 2020-21 General Fund, Food Service Fund Budgets and Student Activity Budgets
- C. Approve a resolution for district participation in MMBA August 2020 State Aid Note Program

# **BACKGROUND**

- A. Assumptions are used when projecting revenues and expenditures. It is common to change projections based on events that occur throughout the year. As a result, typically three or four budget adjustments are recommended. This will be the second revision of the 2019-20 General Fund and first revision of the Food Service Fund Budgets. Notes explaining the cause for revisions are included in the board packet.
- B. Over the past few months the assumptions driving budget projections for 2020-21 have been discussed and refined. Now that the required Public Hearing has been held, the Board is being asked to adopt the 2020-21 General Fund Budget supporting the 18 mill operating levy approved by the voters. To complete the 2020-21 budget package the Board is also being asked to adopt the proposed Food Service Fund Budgets.
- C. A resolution allowing the district to participate in the MMBA State Aid Note program for the 2020-21 fiscal year has been prepared. It has been historically necessary, due to the inadequacy its fiscal reserve, for the district to borrow. This year the district will need to borrow up to \$4M in operating funds against anticipated state aid.

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It is the recommendation of the Superintendent that ACTION ITEMS – FINANCIAL – BUDGET be approved as presented.

Moved	, supported	that ACTION	ITEMS - FINANCIA	L – BUDGET	be approved as	presented.
Roll Call Vote:		Yeas	Na	/S		

# 11. ACTION ITEMS – FINANCIAL

A. Approve resolutions for L4029s to set operating, debt and sinking fund levies for 2020

#### **BACKGROUND**

A. The Board must set the millage levy for General Fund, debt retirement funds and the Sinking Fund. An analysis of required debt fund millage has been included for your reference. Additionally, the Truth in Taxation documentation supports the fact that neither the 18.0 operating millage nor the 1.0 Sinking Fund millage is subject to a Headlee rollback this year.

# RECOMMENDATION

It is the recommendation of presented.	the Superintendent that ACTIC	ON ITEMS - FINANCIAL be approved as
Moved, supported	that ACTION ITEMS – FINAN	ICIAL be approved as presented.
Roll Call Vote:	Yeas	Nays

# 12. ACTION ITEM – CURRICULUM AND INSTRUCTION

A. 2020-21 Handbook Changes

# **BACKGROUND**

A. The Board was presented with recommended changes to the 2020-21 handbooks at its May 18, 2020 business session. Administrators are in attendance to answer questions. The Board and is now being asked to approve these handbooks for 2020-21.

#### RECOMMENDATION

It is the recommendation of the Superintendent that the ACTION ITEM – CURRICULUM AND INSTRUCTION be approved as presented.

Moved by	, supported	by	that the	ACTION	IIEM -	- CURRICULUM	AND	INSTRUCTION	be
approved as pres	sented.								

Roll Call Vote: Yeas Nays

# 13. PUBLIC COMMENT

Individuals who wish to address the Board of Education are requested to complete a **Public Participation at Board of Education Meetings** form and provide it to the recording secretary for the Board of Education prior to taking the floor. Each person will be allowed up to three minutes to address the Board.

# 14. BOARD MEMBER COMMENTS FOR WHICH NO ACTION MAY BE TAKEN AT THIS MEETING

# 15. **ADJOURNMENT**