



If you had a PowerSchool Parent Portal account last school year you do not need to sign up again. Parent Portal accounts are disabled during the summer months and re-activated at the start of a new school year.

A great way for parents to stay informed! Would you like to keep up-to-date on your students' attendance, grades, assignments, etc? Wondering how to do it??? All you have to do is sign up for the PowerSchool Parent Portal!

PowerSchool Parent Portal is a web application that provides parents with direct access to student data via the Internet. Using a unique USER NAME and PASSWORD that you choose, parents can connect to the school's student database using a web browser and view their child's data. The information parents will be able to access in a read-only format on the PowerSchool Parent Portal site includes: Grades, Attendance, Email Notifications, Teacher Comments, School & Classroom News, Schedule, Assignments, Marks & Grade History for your student.

To sign up, fill out all information below and then return the completed form to Rhonda Stepp at Marshall High School or Wendy Myers at Marshall Middle School.

**Parent Name (both first and last please)** \_\_\_\_\_

**Parent email address** \_\_\_\_\_

**Parent DESIRED USER NAME** \_\_\_\_\_

**Parent DESIRED PASSWORD** (min. 5 characters, case sensitive) \_\_\_\_\_

**Parent Phone Number** \_\_\_\_\_ Does your child reside with you?  Yes or  No

**Please complete the following regarding your child(ren):**

<u>Student Name (first &amp; last)</u>	<u>Grade</u>	<u>Relationship to PARENT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Once your application is received & processed, your account will be activated and an email will be sent with sign-on instructions. Please make note of your Username and Password on the bottom of this form, then detach it for your records.** Your Username and Password will not be included in the activation e-mail.

We really appreciate your interest in our program and in your student. Should you have any questions feel free to contact Rhonda Stepp at Marshall High School, 269-781-1252 or [rstepp@marshallpublicschools.org](mailto:rstepp@marshallpublicschools.org) or Wendy Myers at Marshall Middle School, 269-781-1301 or [wmyers@marshallpublicschools.org](mailto:wmyers@marshallpublicschools.org)  
Thank you!

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**KEEP THIS PORTION FOR YOUR RECORDS**

Parent Portal Username \_\_\_\_\_

Password (case sensitive) \_\_\_\_\_