MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING AND WORK SESSION OF THE MARSHALL BOARD OF EDUCATION HELD ON MONDAY, JANUARY 14, 2019 AT 7:00 PM, IN THE MIDDLE SCHOOL COMMUNITY ROOM

PRESENT: DESMET, LINDSEY, MIDDLETON, DAWSON, GAMBLE, NICHOLSON, WILLIAMS, DAVIS, JONES

ABSENT: NONE

CALL TO ORDER

The meeting was called to order by President DeSmet.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Trustee Gamble.

APPROVAL OF THE AGENDA

Moved Middleton, supported Williams, that the agenda be approved as presented. A roll-call vote unanimously carried the motion.

PUBLIC COMMENT

President DeSmet called for any members of the audience to address the Board on agenda items only. There were none.

SPECIAL ORDER OF BUSINESS – ELECTION OF OFFICERS FOR JANUARY 2019-DECEMBER 2019

Superintendent Davis shared that at the December 3, 2018 Combined Work/Business Session President DeSmet assembled a Nominating Committee. The committee included Vice President Lindsey, Treasurer Middleton and Trustee Nicholson. Vice President Lindsey served as Chair. He indicated the committee met and recommended officer assignments as follows:

President – Bill DeSmet
Vice President – Carrie Nicholson
Secretary – Lisa Middleton
Treasurer – Larry Williams

Moved Lindsey, supported by Middleton, that the Board of Education approve the election of officers for January – December 20120 as presented. A roll-call vote carried the motion unanimously.

ELECTED OFFICERS ASSUME CHAIRS

Elected officers assumed their chairs.

Superintendent Davis formally welcomed recently elected board members Trustee Dawson and Trustee Gamble as they joined the board for the first time; and congratulated elected officers to their new roles.
BOARD TOPICS:

CALHOUN AREA SCHOOL BOARD MEMBERS ASSOCIATION (CASBMA) 2018 AWARD NOMINATIONS: President DeSmet asked the Board if there were any individuals they would like to support nominating for a CASBMA Award.

Superintendent Davis asked Board members to submit background that would support the nominations for the suggested individuals as it will be needed as part of the nomination process. Board members were asked to submit nominations to President DeSmet before the next Board meeting in order for the Board to consider approving the nomination(s) at that meeting and before February 8 when they are due.

DISTRICT VISIONING: Superintendent Davis indicated the mission and vision statements have taken some adjustments and updates over the last 9-10 years. He reviewed the district’s mission which has been in place for a couple years: Equity and Access for Every Child in our Region through Educational Collaboration, Innovation and Partnerships. It was the work of the Leadership Team three years ago as expansion and additional pathways were explored. In addition, last year School ADvance, an administrator and superintendent evaluation system was introduced. All board members and administrators were trained in School ADvance the fall of 2017. New board members will need to attend the training and any other board member that would like to attend for a refresher. The result of the training spearheaded leadership discussion of reinforcing the ideas of student engagement, positive relationships and student ownership of work and that drove a number of objectives. The Board was provided a handout that included the district’s vision statement as well as Clarification of Concepts, Core Objectives and Learning Objectives; this document will be reviewed with the district’s leadership team. He asked board members to read it and reflect on the number of pathways the district offers; the changes that have occurred in the district since 2013; to consider what drives them individually; what they see the district doing, what is valued; and what they believe should be stated on the vision statement leading the district into the future. He looks to receiving feedback from the Board at its next meeting on January 28 after which he will work with leadership to bring back to the Board to have a full discussion.

Superintendent Davis asked Curriculum Director Don Beck to present a District Overview Report. Mr. Beck reviewed a PowerPoint developed from data obtained through Eidex ® that provided an overview of the district. The data presented included Poverty & Ethnicity Trends; 2018 M-STEP Comparisons to the State for grades 3-8 & 11 and SAT Achievement; and Dropout and Graduation Rates by Building – MHS & MOHS including comparisons to Peers, Gender, Economically Disadvantaged and Ethnicity.

Board discussed the information in the overview.

Superintendent Davis shared a visual poster presentation of the district’s Pathways to Career Attainment for All starting with middle school students transitioning to high school through post-secondary options.
Board members shared thoughts and made suggestions that included: making sure parent/guardians are made aware of student options; when using acronyms or abbreviations there is a key/explanation for individuals to understand what they represent; student testimonies on video; doing something similar to kindergarten round-up for students just starting high school.

**ACTION ITEMS – ANNUAL ORGANIZATION:**

*ANNUAL ORGANIZATION ♦ FEBRUARY 2019 – JANUARY 2020 SETTING THE MEETING DATE, PLACE AND TIME:* Set the regular meeting dates for February 2019-January 2020 for the Marshall Board of Education. Sessions will be held on the second and fourth Mondays of the month at 7:00 p.m. in the Middle School Community Room (MSCR) or at the Marshall Opportunity High School (MOHS), located at 225 Watson Street Albion, unless otherwise noted as follows:

- February 11, 2019—Work Session at MSCR
- February 25, 2019—Business Session at MSCR
- March 11, 2019—Work Session at MSCR
- March 25, 2019—Business Session at MSCR
- April 22, 2019—Combined Work/Business Session at MOHS
- May 6, 2019—Work Session at MSCR
- May 20, 2019—Business Session at MSCR
- June 10, 2019—Work Session at MSCR
- June 24, 2019—Business Session at MSCR
- July 22, 2019—Combined Work/Business Session at MOHS
- August 12, 2019—Work Session at MSCR
DESIGNATE BANK DEPOSITORIES FOR THE 2018 CALENDAR YEAR: Designate as banks of depositories as follows:

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<td>Marshall Community Credit Union</td>
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<tr>
<td>Flagstar Bank</td>
<td>Southern Michigan Bank &amp; Trust</td>
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DESIGNATION OF LAW FIRMS FOR THE 2019 CALENDAR YEAR: Designate as law firms Thrun Law Firm, P.C. and Schroeder DeGraw PLC.

APPOINTMENTS TO THE CASBMA BOARD OF DIRECTORS FOR THE 2019 CALENDAR YEAR: Appoint Carrie Nicholson as delegate and Richard Lindsey Jr. as alternate delegate to the Calhoun Area School Board Members Association Board of Directors to represent MPS.

DESIGNATE THE ELECTRONIC TRANSFER OFFICER (ETO): Designate Becky Jones as the district’s ETO to complete such transactions on behalf of the Board and in accordance with Policy 6144.

Moved Lindsey, supported Middleton, that the Board of Education approve Action Items – Annual Organization as presented. A roll-call vote carried the motion unanimously.

PUBLIC COMMENTS

President DeSmet called for any members of the audience to address the Board. There were none.

BOARD MEMBER COMMENT

President DeSmet called for any members of the board for comment.

Secretary Middleton asked about the school calendar and when school will start for the next school year.
Superintendent Davis responded the first day for students will be August 21, 2019. The start date was agreed on by all district in the Calhoun Intermediate School District (CISD). He indicated there are a couple things that occur with the calendar. There are absolutes that are known and that are not negotiable. They are the first day of instruction for students - August 21, 2019; the Friday before Labor Day and Labor Day are no school days as well as other recognized national holidays; and both winter and spring breaks as they have already been determined. He added that all other dates are negotiated. The MTA has asked to start negotiating the calendar; a meeting has been scheduled for January 24 to do so. Work is being done to determine if common professional development days can be scheduled with other districts in the CISD to share in costs.

President DeSmet asked as a refresher that the start date of school is county-wide decision.

Superintendent Davis responded that it was a county-wide decision and some of the reasons for doing so include by doing first semester will end prior to the winter break; it aligns districts with college semesters and thus helps students that are dual enrolled and those in the early middle college. He indicated the district is looking at making sure buildings will be comfortable to address concerns about them being hot.

Vice President Nicholson suggested the information about the calendar be given out at key times such as with report cards and parent teacher conferences so that parents/guardians can plan accordingly.

Superintendent Davis indicated the information will be shared widely and the hope is to have the full calendar established and published as soon as possible.

**ADJOURNMENT**

The meeting adjourned at 8:18 p.m.

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LISA MIDDLETON, SECRETARY

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KIMBERLY VANWORMER, RECORDING SECRETARY